

Colorado State Beekeepers Association Constitution

Amendment (electronic elections) Adopted June 13, 2026

Amendment (IRS Code) – Proposed November 6, 2021

Amendment (Advisor as CSBA Officer) – Proposed November 6, 2021

Amendment (Number of Advisors) Adopted November 2, 2019

Amended and Adopted November 12, 2011

Article I—Title

This organization, a non-profit organization, shall be known as the Colorado State Beekeepers Association (CSBA).

Article II—Purpose

Section I. The Colorado State Beekeepers Association (CSBA) is organized exclusively as an educational organization under Section 501 (c) (3) of the Internal Revenue Code. We agree that no part of the net earnings of CSBA will inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that CSBA shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in our organizing document and our application for federal tax exemption.

Section II. The Colorado State Beekeepers Association shall be composed of beekeepers of the State of Colorado and those interested in allied industries for the purpose of:

- a. Creating higher prices and more demand for Colorado bee products
- b. Cooperation and understanding among bee people
- c. Better bee pasture
- d. More efficient and productive beekeeping methods
- e. Control poison sprays, diseases, and enemies of bees.

Article III—Executive Committee

Section I. The Executive Committee shall consist of the four (4) elected officers: President, Vice President, Secretary and Treasurer and the Advisors. There shall be three (3) advisors elected from the general membership to serve staggered terms of two years each

Section II. Each member of the Executive Committee shall have one vote regardless of the number of positions held. The current president shall not exercise his/her right to vote except in the event of a tie.

Section III. The Executive Committee shall act in an advisory capacity to the Association. The Executive Committee shall meet at least two times per year.

Article IV—Officers

Section I. The officers of this Association shall consist of a President, a Vice President, a Secretary, and a Treasurer plus three elected Advisors. Officers' duties shall be those usually assigned to such officers and their term of office shall be two years or until their successors are elected. To be eligible for election, a person must be a CSBA member.

Section II. The officers of the Association shall be elected at the annual winter meeting by the majority of those members voting in accordance with Article IX of this Constitution. Each officer shall take office immediately following election and shall serve for a term of two years.

Section III. Removal of Officers. The Executive Committee of the CSBA is hereby empowered to remove from office any Officer who fails to fully support the Constitution and By-laws of the CSBA, any resolution adopted by the membership in a vote taken in accordance with Article IX or any directive of the Executive Committee. Officers may be removed from office by written request of one-fourth of the voting membership or by a 2/3 vote of the Executive Committee.

Article V—Membership

Section I. Any beekeeper in the State of Colorado may become a voting member by paying dues.

Section II. The amount of the dues shall be set by the Executive Committee and approved by a two-thirds vote of said committee.

Section III. The membership period for paid members shall be one year.

Article VI—Meetings

Section I. There shall be a minimum of two meetings annually.

Section II. The rules contained in Roberts Rules of Order (revised) shall govern this Association in all cases to which they are applicable and are not inconsistent with this Constitution and its bylaws.

Article VII—Dissolution

Upon the dissolution of the Colorado State Beekeepers Association, the Executive Committee shall, after satisfying all outstanding liabilities, dispose of all its assets exclusively for the purposes of the association to one or more organizations organized and operated exclusively for charitable, educational, or other purposes that qualify the organization(s) as exempt under Internal Revenue Section 501 (c) (5) (or the corresponding provision of any future Internal Revenue law).

Article VIII—Amendments

The Constitution of the Colorado State Beekeepers Association may be altered or amended by two thirds vote of all members present at any regular meeting of the Association.

Article IX - Voting

Voting on any matter, including but not limited to election of officers and board members, may be conducted by any of the following methods, as determined by the Board of Directors:

- 1) **In-Person:** By voice, show of hands, or written ballot during a physical meeting.
- 2) **Electronic Transmission:** By electronic mail (email), an authenticated online voting platform, or a secure web-based portal.
- 3) **Hybrid:** A combination of in-person and electronic methods for a single meeting. If the Board of Directors selects this method, the following rules apply:
 - a) In order to be eligible to vote, members must be in good standing with CSBA no later than 10 business days before the meeting at which an election or vote will occur (“the meeting”).
 - b) Seven (7) business days before the meeting, all members eligible to vote shall be sent an electronic ballot via email to the member’s email address as provided to CSBA by their local club. This email will include instructions on how to cast the vote and the deadline by which the vote must be cast for it to be counted. Votes received after the deadline will not be counted.
 - c) Electronic votes must be received no later than noon (12:00 PM) two (2) business days before the meeting.
 - d) Only those members eligible to vote, but who did not submit a valid electronic vote, will be eligible to cast a vote in person at the meeting.

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Colorado State Beekeepers Association By-Laws

Amendment (Advisors as Officers) Proposed November 6, 2021

Amendment (Dues Collection) Proposed November 6, 2021

Amendment (Advisor duties) Proposed November 6, 2021

Amendment (Dues) Adopted September 11, 2020

Amendment (Number of Advisors) Adopted November 2, 2019

Amended & Adopted November 12, 2011

Article I—Club Calendar

Section I. The Club's Membership Year shall be from May 1 to the last day of the following April.

Section II. The Election Year shall be from the Winter meeting date until the following Winter meeting date.

Section III. The Fiscal Year shall be January 1 until December 31.

Section IV. A bi-annual assembly of the members shall be held at the time and place selected by the membership.

Article II—Membership

Section I. Membership in CSBA shall include two categories: Paid members and honorary members.

- (A) Paid members. Any individual person who is interested in bee culture or any phase of the beekeeping industry is eligible for membership and may become a paid member by submitting the required membership dues and agreeing to be governed by the constitution and its bylaws. All paid members shall have voting privileges in this association.
- (B) Honorary members. Any persons having performed a worthy service for the beekeeping industry, by his or her scientific, industrial, or administrative abilities will be eligible for honorary membership. Honorary members may be nominated by any member in good standing to the Executive committee. Honorary membership shall be extended by a 2/3 vote of the Executive committee. Honorary members shall be exempt from payment of dues and fees. Honorary members shall not have voting rights. The secretary shall keep all honorary members on the membership rolls.

Section II. The amount of membership dues is explained in the Table below. Dues shall be set by the Executive Committee and approved by two thirds vote of members.

Membership Level	Annual Dues
Beekeeper, Member of a Regional Association/Club	\$7
Beekeeper, Independent, NOT a member of a Regional Association/Club (No Hive Limit)	\$10

Article III—Officers

Section I. The officers of the Colorado State Beekeepers Association shall consist of president, vice-president, secretary, and treasurer and the three elected Advisors. These officers shall also be members of the Executive Committee.

(A) The duties of the President shall be to conduct meetings, direct business of the organization, call special meetings when necessary and any other duties as needed.

(B) A Vice-President shall be elected at the annual meeting. The Vice President shall assume the duties of the President in his/her absence.

(C) The Secretary shall keep minutes and attendance records for all meetings. The Secretary will validate members in good standing at the annual business meeting.

(D) The Treasurer shall a) have charge of the funds of the Association, b) conduct its banking business and c) accredit all accounts of the Association. The Treasurer shall maintain complete records of the Association's finances. The Treasurer shall provide the Executive Committee with a self-reconciling financial report on a quarterly basis. All funds received shall be deposited in the organization's checking account.

(E) The Treasurer will be responsible for the collection of dues from the regional associations. Each April 1st, the regional associations/clubs shall submit a list of their paying members. This list will be compared to the other regional association/club membership lists and each unique record will be charged the annual Regional Association/Club membership fee of \$7.00. Calculated dues will be remitted to the CSBA Treasurer by May 1st. On October 1st, the regional associations/clubs shall submit an updated list of their paying members. Calculated dues will be remitted to the CSBA Treasurer by November 1st. For easier local record keeping, regional associations/clubs may decide to submit a monthly membership update with dues being remitted with the update.

(F) The Advisors will advise the CSBA on matters pertaining to and pertinent to Beekeeping in the State of Colorado and will also lead or assist with the functions and

operations of both the Standing and Administrative Committees/Departments of the CSBA.

The elected officers of the CSBA shall be exempt from the payment of dues during their term of office. The Officers of this Association shall be elected by a majority of all ballots cast by members present at the Winter Business Meeting. Officers may be removed from office by written request of one-fourth of the voting membership or by a 2/3 vote of the Executive Committee.

Article IV—Advisors

Section I. There shall be 3 Advisors elected from the general membership. The Advisors will serve staggered terms.

Section II. Advisors will be part of the Executive Committee and treated as Officers.

Article V—Executive Committee

Section I. The Executive Committee shall consist of all current officers and the Advisors.

Section II. Each individual member of the Executive Committee shall have 1 vote. The current president shall not exercise his/her vote except in the event of a tie.

Section III. The Executive Committee shall meet a minimum of 2 times annually.

Section IV. The Executive Committee shall:

- (A) Support the transition of previous officers and new officers into their respective roles.
- (B) Provide guidance to the current officers on issues such as Club direction and meeting content.

Article VI—Amendments

These By-Laws may be amended by a two-thirds (2/3) vote of all members present at any regular meeting of the Association.

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